

JOB PROFILE FORM

1. JOB DETAILS

WAP (Admin ONLY):

Position Title: Manager - Asset and Spatial Information Support Team

Team: Asset Information Technology

Division: Asset Transformation and Technology

Group: Service Futures

Reports to (Name / Title): Arun Ravindranath, Head of Technology

Number of Direct Reports: 10+

Budget Mgt Accountability (Opex & Capex Amounts): N/A

2. WHAT DOES THIS JOB DO?

Job Purpose:

The Manager - Asset and Spatial Information Support Team oversees how asset and spatial data is managed and operationalised across the organisation. The role is responsible for maintaining data quality, integrity, and accessibility to enable efficient operations, compliance, and improved asset performance. The position provides leadership to the Asset and Spatial Data team, helping them grow while driving accountability, collaboration, and continuous improvement.

Responsibilities:

Business Management

- Lead the development and execution of the asset & spatial data management and operations.
- Establish and maintain robust data practices to ensure accuracy, consistency, and compliance with relevant standards.
- Oversee the capture, storage, operationalisation, and lifecycle management of asset data from multiple systems (e.g., Maximo, GIS, RedEye and related applications).
- Develop and maintain frameworks for asset data quality monitoring and improvement.
- Explore and maximise opportunities to deliver data services in the most cost effective and efficient way.
- Partner with business stakeholders to translate asset data into actionable insights that drive performance and efficiency.
- Ensure alignment of asset data practices with enterprise data and digital strategies. Develop and maintain relationships with internal stakeholders across the business to ensure good asset management practices are in place.
- Participate in discussions and collaborate with relevant external parties around asset management.
- Ensure BAU support for asset data requests, issue resolution, and integration needs across business units.
- Monitor and report on asset data quality, driving remediation activities where gaps or inconsistencies are identified

Financials – Always efficient

JOB PROFILE FORM



- Plan, monitor, and control the allocated budget, ensuring spend is aligned to priorities.
- Monitor, forecast, and report on financial performance for projects and support agreements.
- Drive cost efficiency through process improvements, system optimisation, and effective resource allocation.
- Ensure all financial commitments comply with audit, regulatory, and governance requirements.

People and Culture

- Build team capability and foster a culture of accountability, collaboration, and continuous improvement in data management.
- Promote an inclusive workplace where different perspectives are valued and integrated into ways of working.
- Identify training needs and ensure up-to-date L&D training matrix for each team member.
- Perform annual reviews of each staff member against deliverables and cultural expectations.
- Promote a safe, healthy, and supportive workplace that prioritises wellbeing.

3. What attributes ARE required to Undertake this job?

3A. WHAT KEY SKILLS OR EXPERIENCES ARE REQUIRED TO COMPLETE THIS JOB?

Skill/ Experience	Level of Skill/ Experience i.e. Basic / intermediate/ Advanced	Years of Experience (optional)
Demonstrated knowledge of principles and application of asset management systems	Advanced	
Strong knowledge of asset management systems and data platforms (e.g., IBM Maximo, GIS, RedEye).	Intermediate/Advanced	
Working understanding of database design and management activities and how IT architectural design principles are applied.	Advanced	
Experience in leading and implementing data strategies and continuous improvement initiatives.	Advanced	
Strong stakeholder engagement and communication skills	Advanced	
Strong understanding of IT SDLC, Solution Architecture	Intermediate	
Demonstrated leadership in building capability, mentoring, and supporting team members.	Advanced	

JOB PROFILE FORM



3B. WHAT DEVELOPMENT BUILDS THE CAPABILITY FOR THIS ROLE?

	Mandatory/ Highly Desirable/ Suggested?	Method of Training (e.g. certificate, ticket, observation, on-the-job etc....)	Renewal Required (Y/N/Unsure)	Renewal Frequency (e.g. Never, 1 year, 5 years etc....)
Qualifications / Certificates				
Relevant tertiary qualification (Engineering/Science/IT)	Mandatory	Degree	N	Never

3C. WHAT ARE THE CRITICAL PERSONAL ATTRIBUTES REQUIRED FOR THIS JOB?

Personal Attributes <i>i.e., such as resilience, emotional intelligence</i>	• High analytical and critical thinking skills • Values relationships and a people-focused collaborative approach • Collaborative skills to work with cross-functional teams, stakeholders, and external partners to achieve common goals. • A mindset of continuous improvement and automation of business and system processes. • Promote a culture of collaboration and knowledge sharing within the team and across other groups.
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3D. WHAT ARE THE KEY PHYSICAL, OR ENVIRONMENTAL REQUIREMENTS OF THE ROLE?

Key requirements <i>i.e. required to lift heavy boxes</i> <i>Note: some field-based roles will need to complete additional requirements for the role (Complete this form here)</i>	High computer usage, generally undertaken sitting down. Standing desks are available if needed.
Key requirements <i>i.e. required to lift heavy boxes</i> <i>Note: some field-based roles will need to complete additional requirements for the role (Complete this form here)</i>	Hybrid working - meeting stakeholders, leaders and impacted teams at the Mitcham office and at other sites as directed (e.g. treatment plants or other external sites) to build a strong understanding of the YVW "business" and to develop effective relationships.

5. WHAT CAREER PATH IS POSSIBLE IN THIS ROLE

Role before (Name, Team, Division)	Senior System Analyst, Asset Transformation & Technology, Service Futures
Role after (Name, Team, Division)	Head of Technology, Asset IT, AT & T Division